

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer



6359 SW Capitol Highway
Portland, OR 97239
(503) 246-4660

Position applying for: _____ Salary Desired: _____

Name: _____ Date: _____

Address: _____
Street City State Zip

Phone: _____ Alternate Phone: _____

Are you a US citizen, or are you otherwise authorized to work in the US without restriction? Yes No

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Are you able to perform the essential functions of the job for which you are applying? Yes No

Have you been convicted of a felony within the last 7 years? Yes No

If yes, please explain: _____

Have you ever been terminated or asked to resign from any position of employment? Yes No

If yes, please explain: _____

Do you have reliable transportation? Yes No

Date you are available to begin work: _____

Days and hours you are available: _____

EDUCATION:

Are you a student now? Yes No If yes, where? _____

High School:	College:
Location:	Location:
Highest Grade Completed?	Years Completed? Degree?

Other schools or course work completed, including dates, degree or certificate:

Please list any other talents or skills you would bring to this position:

REFERENCES:

Please list three references (business, school or personal) who are not related to you:

Name	Address or Location	Phone number	Relationship

EMPLOYMENT HISTORY:

Please complete this section even if you have attached a resume.

List the most recent position first and cover employment for the past 7 years.

Dates Employed	Employer, supervisor name & phone number	Duties	Salary	Reason for Leaving

1. I affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.
2. I authorize persons, school, my current and previous employers and organizations named in the application (and accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision, and release all parties from all liability for any damage that may result from furnishing same to you.
3. This application is not a contract and cannot create a contract. I understand that my employment can be terminated with or without cause, at any time, at the discretion of either the company or myself.
4. I understand this application will be kept in the active files for a period of 60 days from the date indicated below. I further understand that if I am not hired during this period, I must complete and execute a new application form to be considered for future employment.

Applicant Signature

Date